

Ratio Christi (Latin for ‘The Reason of Christ’) seeks an experienced professional to lead its accounting operations at a critical juncture in its history.

In an organization poised for growth, the Controller has a unique opportunity to evaluate and implement accounting process and financial reporting improvements that will support an ambitious mission for years to come. In addition to a knowledge of GAAP, the successful candidate will be a tech-savvy individual with strong leadership ability and a continuous improvement mindset.

Ratio Christi is a global movement that equips students and faculty to give historical, philosophical, and scientific reasons for following Jesus Christ. Our vision is Thoughtful Christianity—Transforming Lives on Campus Today, Changing Culture Tomorrow. By bringing together faith and reason to establish the intellectual voice of Christ at the university, the most influential institution in western civilization, we’re not only poised for robust evangelism but also doing it the relevant way for this next generation and at a place where the head of Christ, not just the heart and hands of Christ, should be on exhibit. We plant apologetics-evangelism clubs and chapters at high schools, universities, and around the world to impact both students and professors.

## POSITION SUMMARY

The Controller manages all aspects of accounting and financial reporting for Ratio Christi, ensuring that the organization’s financial records are accurate, timely, and compliant with internal and external requirements. The Controller maintains a comprehensive set of controls to mitigate risk, ensures the accuracy of financial records, and ensures compliance with generally accepted accounting principles.

The Controller oversees G/L, A/R, A/P, and Payroll; maintains financial systems and associated processes and procedures; and serves as a resource to all parts of the organization on accounting matters. The Controller works with program staff and leadership to ensure financial processes, systems, and reporting support the achievement of organizational goals.

The Controller reports to the CEO and will supervise other accounting staff.

## ESSENTIAL DUTIES AND RESPONSIBILITIES

- Manage daily accounting processes and month- and year-end close, ensuring a professionally staffed and well-run accounting function.
- Ensure compliance with GAAP and sound internal controls.

- Develop and prepare financial statements for both internal and external use on an established schedule. Serve as a resource to the organization on accounting and financial reporting matters.
- Manage and oversee all financial systems to ensure timely, accurate and high-quality data.
- Work closely with external auditors to complete annual financial statement review or audit within established deadlines and fees. Oversee production, review, and submission of IRS Forms 990.
- Oversee the time-keeping system and processes and semi-monthly processing of payroll.
- Work closely with the CEO on key initiatives in support of the broader financial operations of the organization.

## QUALIFICATIONS

- Bachelor's Degree in Accounting and at least five years related experience; CPA preferred.
- Experience with GAAP and not-for-profit accounting principles, practices and regulations.
- Experience recruiting, developing, motivating and managing the performance of staff.
- Proficiency with Microsoft Office, QuickBooks or other general ledger accounting systems.
- Ability to analyze and apply independent judgment to the proper application of relevant regulatory framework to complex or unique transactions.
- Innovative thinker, with a track record of problem solving, developing action plans, and delivering results.
- Excellent verbal and written communication skills; ability to interact with individuals at all levels of the organization.
- Strong organizational, project management, and leadership skills.
- Commitment to Ratio Christi's mission and values.

## SALARY

Compensation will be commensurate with qualifications and experience. This is a full-time exempt position and the salary range is \$53,000 to \$60,000.

## JOB LOCATION

The Controller will work from Ratio Christi's new executive office in West Lafayette, Indiana.